#### **KIS Fact Sheet**

## How to apply for KIS Supports

### **Four Simple Steps**



#### Step 1: Gather your team

The Program Support Group (PSG) brings together key voices including families, educators, specialists, allied health and other professionals, to understand how best to support the child. The PSG doesn't just tick a box. It's there to co-create an approach that supports participation, learning and wellbeing, which is consistent with the VEYLDF which connects families with broader supports.



#### Step 2: Develop a KIS Plan

This is a shared plan developed in partnership with the PSG for inclusion, not just for the child, but for the learning environment. It outlines the supports, adjustments, and strategies that will be trialed or strengthened. The KIS Plan helps demonstrate that inclusion is already underway and how additional supports will amplify efforts.



#### Step 3: Obtain evidence for eligibility

Evidence of a child's diagnosis of disability or developmental delay (or confirmation of ongoing assessment), and/or evidence of a child's medical diagnosis and associated health care support needs. These must meet the requirements in the guidelines.



#### Step 4: Obtain parent/carer consent.

Families must understand and agree to the application. It's critical to have open conversations with them about what the KIS program is, how it supports inclusive practice for all children at the service, and how their child's information will be used.

#### Put simply...

These steps build trust in the process.

Getting these steps right lays the groundwork for partnership, clarity and ultimately, a stronger case for support

# Visit the portal to find out more

